



# NAMAL UNIVERSITY MIANWALI

Ref. No. NUM/REG/2025-76

November 7, 2025

## Notification

The competent authority has been pleased to approve the Charter of Namal Alumni Association (enclosed) with immediate effect.

This issues with the approval of the Rector.



Asif Ali  
Registrar

Encl: Total 05 pages including this.

Copy to:

1. Heads/Chairpersons of Academic Departments, Namal University, Mianwali
2. All Directors, Namal University, Mianwali
3. Head, Placement Office, Namal University, Mianwali
4. ES to Rector, Namal University, Mianwali
5. Record File

# Charter of the Namal Alumni Association

## 1- Preamble

The Namal Alumni Association (NAA) is established under the authority of Namal University, Mianwali, with a purpose of strengthening alumni relations and advancing the university's mission. This charter serves as a foundational document, outlining the governance, operations, and objectives of the Namal Alumni Association, ensuring meaningful collaboration between alumni and the university.

## 2- Vision

To act as a foundation for fostering and sustaining excellence in Namal Alumni Relations.

## 3- Mission

To establish a close liaison between alumni and Namal University for productive alumni relations through collaborative efforts in the domains of alumni networking, industry relations, student development, job placements, endowment/fundraising, and academic & strategic advisory.

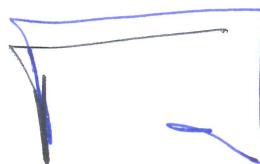
## 4- Foundational Principles

1. The Namal Alumni Association operates under the patronage of the Rector of Namal University, who serves as the Patron-in-Chief.
2. The association is an apolitical, not-for-profit body with the aim to work for the welfare of alumni and the university.
3. The association shall work as a constituent body and abide by the rules and regulations of Namal University. Amendments to the charter requires approval from the Rector and a two-thirds majority of the executive body.

## 5- Membership Structure

### 1. Types of Membership:

- a) **General Members:** All graduates of Namal University (2012 onwards).
- b) **Honorary Members:** Honorary Membership is granted to the Academic Heads of Departments (HoDs) and/or any donors/partners who made exceptional contributions to Namal University, in recognition of their invaluable support and dedication. This membership is awarded by the approval of Patron-in-Chief (Hon. Rector).



## **2. Rights and Privileges:**

- a) General members shall be entitled to vote and may stand for elections to executive positions, provided that they meet the prescribed eligibility criteria.
- b) Honorary members may provide advisory input but do not have voting rights.
- c) General body members who are formally part of Namal University will not be eligible for any executive positions due to potential conflicts of interest.

## **3. Membership Criteria:**

- a) Members of the Executive body must not have a criminal record or unresolved disciplinary cases.
- b) Executive Body Members are expected to uphold the professional and ethical standards of Namal University.

# **6- Governance Model**

## **1. Organizational Structure:**

- a) **Executive Body:** Responsible for strategic planning and decision making. Members are elected every three years.
- b) **General Body:** Includes all registered alumni and elects the Executive Body through e-voting.
- c) **Assisting Committees:** Formed as needed to support specific functions, such as fundraising and event management.

## **2. Roles and Responsibilities:**

- a) The Executive body includes the Patron-in-Chief, Honorary Members, President, Vice President, Treasurer, Secretary, Batch Representatives, and Departmental Representatives.
- b) Each role's responsibilities are defined in the "Rules of Procedure" document.

## **3. Conflict Resolution:**

- a) Disputes within the association shall be resolved by a committee comprising senior alumni and university officials, chaired by the Rector.
- b) Executive body members may be removed through a vote of no confidence by a two-thirds majority of the Executive body with the approval of Patron-in-Chief.
- c) The conflict resolution mechanism is outlined in the "Rules of Procedure" document.

## **7- Financial Management**

### **1. Budgeting:**

- a) Namal University may allocate a budget of Rs. 500,000 for the initial induction and alumni-related activities, subject to a 50% contribution from the Executive body, resulting in an initial budget of Rs. 1 Million and promoting a self-sustaining model.
- b) The university may allocate a dedicated office for the Namal Alumni Association's operations; however, it will not be responsible for any costs or expenses incurred in relation to the NAA's activities.

### **2. Fundraising:**

- a) The association shall establish an Endowment/Fundraising Committee to encourage alumni contributions.
- b) Fundraising initiatives may include donation/endowment drives, alumni events, and partnerships with various organizations.
- c) The Namal Alumni Association will adopt a self-sustaining model and will designate 5% of its funds for operational activities.

### **3. Accountability:**

- a) Annual financial audits shall be performed by the Treasurer's Office of Namal University and/or an external auditor as deemed appropriate by the Treasurer's Office.
- b) All expenditures must be approved by the executive body and reported to the Steering Committee.

### **4. Allocation of Funds:**

Funds shall be allocated exclusively for the support of alumni and university activities, including but not limited to scholarships and alumni related events.

## **8- Election Process**

### **1. General Elections:**

- a) Held every three years to elect the executive body.
- b) The Namal Alumni Association Steering Committee (NAASC) oversees the process, ensuring transparency.

### **2. By-Elections:**

- a) Conducted to fill vacancies in the executive body during a term.
- b) Follow the same nomination and voting procedures as general elections.



### **3. Oath and Transition:**

Newly elected officers take an oath of office and undergo a six-month transition period to ensure continuity.

## **9- Amendments and Revisions**

1. Amendments to this charter must be proposed in writing by at least three members of the executive body.
2. Approval of amendments requires a two-thirds majority vote of the executive body and final endorsement by the Patron-in-Chief (Honorable Rector).

## **10- Endorsement and Approval**

This charter is formally endorsed by the Patron-in-Chief (Honorable Rector of Namal University) and shall serve as the governing document for the Namal Alumni Association.

